

NO DELAMINATION

WITH DELAMINATION

[illegible]

VISCOCITY USED: 2.1
SPEED: 60PCS/MIN.

MINUTES OF THE MEETING



KANEPACKAGE PHILIPPINE, INC.

ATTENDANCE SHEET

Submitted by: Amel Chan A. Ojeda

Date: 2009

PUNISHMENT: ATTENDANCE, PUNCTUALITY IN THIS MEETING, SET AT 100% PERCENT.

OCCURRENCE ON DELINQUENCY DATE AND NUMBER TIMES OF VIOLATION

Attendees

	FIRST NAME	LAST NAME	DIV. / DEPT.	SIGNATURE
1.	<u>Donato</u>	<u>Laik</u>	<u>Prod</u>	<u>Prod</u>
2.	<u>Joana</u>	<u>Manuel</u>	<u>Prod</u>	<u>Prod</u>
3.	<u>Mary Rose Ann</u>	<u>Castillo</u>	<u>Prod.</u>	<u>Manuel</u>
4.	<u>Wes</u>	<u>DeVila</u>	<u>Prod</u>	<u>Prod</u>
5.	<u>Kim Anne Brown</u>	<u>DeVilera</u>	<u>Prod</u>	<u>Manuel</u>
6.	<u>Isabelle</u>	<u>Espejo</u>	<u>Prod</u>	<u>Prod</u>
7.	<u>Joan</u>	<u>Alon</u>	<u>Prod</u>	<u>Manuel</u>
8.	<u>Alleen</u>	<u>Alonso</u>	<u>Prod</u>	<u>Prod</u>
9.	<u>NICOLA</u>	<u>Alcora</u>	<u>PROD</u>	<u>Prod</u>
10.	<u>Regina</u>	<u>Garcera</u>	<u>PROD</u>	<u>Manuel</u>
11.	<u>Mark Joseph</u>	<u>Alonzo</u>	<u>Prod</u>	<u>Manuel</u>
12.	<u>Mc Jones</u>	<u>Brown</u>	<u>Prod</u>	<u>Manuel</u>
13.	<u>Anna</u>	<u>Monte</u>	<u>Prod</u>	<u>Prod</u>
14.	<u>Najamel</u>	<u>Castillo</u>	<u>Prod.</u>	<u>Manuel</u>
15.	<u>James</u>	<u>Albano</u>	<u>Prod.</u>	<u>Manuel</u>
16.	<u>Daniel</u>	<u>Castro</u>	<u>Prod</u>	<u>Manuel</u>
17.	<u>Leah</u>	<u>Chiliga</u>	<u>Prod</u>	<u>Manuel</u>
18.	<u>Clara</u>	<u>Blum</u>	<u>Prod.</u>	<u>Manuel</u>
19.	<u>Alvin</u>	<u>Malacas</u>	<u>Prod.</u>	<u>Manuel</u>
20.	<u>Eliud</u>	<u>CRISTOPIN JR.</u>	<u>Prod N</u>	<u>Manuel</u>

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KANEPACKAGE PHILIPPINE INC.

PRODUCTION DAILY OUTPUT AND MACHINE SET-UP / DOWNTIME

Operator: *[Signature]*

Job Order No.: *024957*

Item Code: *024958*

Item Description: *116000200*

Speed: *116000200*

Planned Quantity: *116000200*

Actual Input: *116000200*

Actual Output: *116000200*

Reject: *116000200*

Remarks: *116000200*

Glue Type: *116000200*

Stationing Cover used: *116000200*

Activity	Time	Time	Time	Time	Time	Time	Time	Time	Time
	Start	Finish	Start	Finish	Start	Finish	Start	Finish	Start
Meeting									
Machine Set-Up	11:35	11:55							13:30
*Loading of Raw Materials with Construction (empty) for 300 sets x above items									13:50
1. Loading of Raw materials	11:55	12:05							13:50
2. Machine setting									14:00
3. Destructive (with outing) - A	12:05	12:08	12:38	12:41	12:50	12:53	13:10	13:13	14:00
4. Trial run (10 sets) - A	12:08	12:15	12:41	12:44	12:53	13:00	13:13	13:20	14:00
Mass Production - A									
5. Loading of Raw materials	12:25	12:28	12:44	12:47	13:10	13:13	13:20	13:23	14:00
6. Destructive (with outing) - B									14:23
7. Trial run (10 sets) - B	12:28	12:38	12:47	12:50	13:13	13:16	13:23	13:26	14:00
Mass Production - B									
8. Loading of Raw materials									
9. Destructive (with outing) - C									
10. Trial run (10 sets) - C									
Mass Production - C									
Updating (LO, Monitoring sheet)									

Prepared by: *[Signature]*

Checked by: *[Signature]*

Approved by: *[Signature]*

Legend:

A. QUALITY DEFECT & REWORK

B. MACHINE BREAKDOWN LOSS

C. OTHER

VISCOCITY USED: 2.1
SPEED: 60PCS/MIN.